



The University of Texas
Health Science Center at Houston

General Information Catalog
for all Students

2023-2024 Addendum

ADDENDUM TO
2023-2024
General Information Catalog for Students

Academic General Information

Add New Master's Degree Program at McGovern Medical School

CURRENT: (page 12)

McGovern Medical School

M.D.

M.S. in Clinical Research

CHANGE TO:

McGovern Medical School

M.D.

M.S. in Anesthesia

M.S. in Clinical Research

Tuition, Fees and Payment Policies

Add general Transfer of Credit Language to page 17 after the section on 'Adding, Dropping and Withdrawing Courses'

Transfer of Credit

Each of the six schools at UTHealth Houston have established policies on transfer of credit. Applicants and students can find information on transfer credit in the school catalog or on the website of the school to which they are applying or attending. The undergraduate programs in Nursing and Dental Hygiene require 60 hours of prerequisite coursework completed at other institutions. Information regarding the specific courses required to meet these prerequisites can be found on the school's website and in the school catalog. Refer to the Office of the Registrar's Admission Procedures and Transfer of Credit webpage for links to school websites:
<https://www.uth.edu/registrar/applicants/admissions.htm>.

Student Policies

Update to Disability Accommodation Language

CURRENT: (page 31)

Disability Accommodation

UTHealth Houston is committed to providing equal opportunities for qualified disabled employees, applicants, students, trainees and other members of the university community and individuals who access

services or programs of the university. Student applicants and enrolled students can obtain information concerning program-related accommodations from the school's Section 504 Coordinator (<https://www.uth.edu/hoop/section-504-coordinators.htm>).

For the full university policy please see HOOP Policy 101, Disability Accommodation, online at <https://www.uth.edu/hoop/policy.htm?id=1448050>.

Contact Information:

Office of Diversity & Equal Opportunity
7000 Fannin, Suite 150
Houston, Texas 77030
Phone: 713-500-2255
Email: call@uth.tmc.edu
Website: <https://go.uth.edu/equalopportunity>

CHANGE TO:

Students with Disabilities and Attendance Requirements

UTHealth Houston students are expected to be present for all classes (whether in-person or online) or other forms of required class time to include labs, clinical rotations, or other school required meetings. Students are also responsible for taking quizzes and examinations in a timely manner according to the schedule for the courses and programs in which they are enrolled. It is the responsibility of each student to learn and comply with the standards set in each course's attendance policy, as explained in the course syllabus. Students should be aware that, when a course policy allows for a specific number of absences with no penalty, that number typically includes absences for any reason (including those with documented justification). In courses with such limits, absences beyond the allowed number create a presumption that the student has not fulfilled the essential educational requirements of the course, and therefore, will receive a grade reflecting the deficiency.

Attendance is important to the academic success of a student; however, UTHealth Houston understands that there may be disability-related reasons for missed classes. A student can request an exception to a faculty member's attendance policy through the process outlined in HOOP Policy #101 – Disability and Pregnancy Accommodation <https://www.uth.edu/hoop/policy.htm?id=1448050>. Determinations related to disability-related requests will be made on an individual basis based on a review of related medical documentation and in collaboration with the School's 504 Coordinator, the Office of University Relations and Equal Opportunity, the student, and the faculty member responsible for teaching each impacted course.

The school is not required to grant accommodations that constitute a fundamental alteration of the program or course. Specifically, the school does not have to modify a requirement, including attendance, that is essential to the educational purpose or objective of a program or class. Decisions regarding essential requirements of a course or program will be made by a group of people who are trained, knowledgeable, and experienced in the area through a careful, thoughtful, and rational review of the academic program and its requirements. Decision-makers will consider a series of alternatives for the essential requirements, as well as whether the essential requirement(s) in question can be modified for a specific student with a disability.

It is important for the student to discuss contingency plans with their faculty before absences occur to ensure the repercussion of absences are clear and/or to develop a contingency plan. This process is not intended to allow for unlimited absences and does not alleviate the student of their responsibility to complete all assignments, quizzes, and examinations, or participate in class or related activities (if applicable).

For additional information on the disability accommodation process please see HOOP Policy 101 – Disability and Pregnancy Accommodation <https://www.uth.edu/hoop/policy.htm?id=1448050>.

A list of UTHHealth Houston 504 Coordinator's by school are found at <https://www.uth.edu/hoop/section-504-coordinators.htm>.

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Student Services

Update departmental name effective October 16, 2023.

Current (Page 22)

Office of Diversity & Equal Opportunity

The Diversity & Equal Opportunity Office (EO) aids the institution in upholding the university's commitment to equal educational opportunity. Key functions of this office include:

Facilitating the reasonable accommodation process for:

- Qualified disabled students and other members of the university community and individuals who access services or programs of the university; and
- Students seeking accommodations based on sincerely held religious beliefs that conflict with a university policy, procedure, or other academic requirement.

Responding to claims of discrimination and harassment based on race, color, religion, national origin, sex (including pregnancy), age, sexual orientation, gender, gender identity and expression, mental or physical disability, genetic information, veteran's status or any other basis prohibited by law or university policy.

Supporting the Title IX Coordinator and Deputy Title IX Coordinator in their efforts to provide a positive learning and teaching environment free from sex discrimination.

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Office of Diversity & Equal Opportunity

7000 Fannin, Suite 150

Houston, Texas 77030

Phone: 713-500-2255

Email: call@uth.tmc.edu

Website: <https://www.uth.edu/hr/department/equal-opportunity/index.htm>

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